

## **FORMATION OF A DOWNS BYELAWS WORKING GROUP**

<b>Head of Service:</b>	Ian Dyer, Head of Operational Services
<b>Wards affected:</b>	College Ward; Town Ward; Woodcote and Langley Vale Ward;
<b>Appendices (attached):</b>	Appendix One – Draft Terms of Reference for the Downs Byelaws Working Group

### **Summary**

This report seeks approval to form of a Downs Byelaws Working Group and proposes a draft Terms of Reference for comment.

### **Recommendation (s)**

#### **The Conservators are asked to:**

- (1) Approve the formation of a Downs Byelaws Working Group**
- (2) Approve the draft Terms of Reference, noting any amendments.**
- (3) Appoint the Chair of the Conservators to Chair the Downs Byelaws Working Group and appoint at least two additional members of this committee to form part of the group.**
- (4) To delegate authority to the Chair to appoint/invite additional councillors, stakeholders and officers to the Downs Byelaws Working Group as required.**

## **1 Reason for Recommendation**

- 1.1 The formation of a Working Group comprising of members, officers and stakeholders as required, is necessary to ensure that the Downs Byelaws are fit for purpose and cover new activities which need to be managed.

## **2 Background**

- 2.1 A workshop was held in October 2021 with the Conservators to identify a programme of additional work that they would like undertaken.
- 2.2 The work plan was considered and approved by the Conservators at their meeting on 20 June 2022 and one of the items that was considered a high priority was updating the Downs Byelaws to ensure that they fit for purpose and covered new activities which need to be managed.

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- 2.3 The current Downs byelaws form part of the Epsom and Walton Downs Regulation Act 1984, Section 11 of the Act deals with the Conservators' right to make Byelaws.
- 2.4 It is therefore proposed that a Working Group is formed as a subgroup of the Epsom and Walton Downs Conservators to undertake a thorough review of the Byelaws.
- 2.5 To set out responsibilities and provide focus for the Working Group a draft Terms of Reference has been prepared and is shown at appendix one.
- 2.6 Members are invited to comment on this draft and suggest amendments which will be made prior to circulation of the final document to the group.

### 3 Risk Assessment

#### Legal or other duties

- 3.1 Equality Impact Assessment
  - 3.1.1 None for the purpose of this report
- 3.2 Crime & Disorder
  - 3.2.1 None for the purpose of this report
- 3.3 Safeguarding
  - 3.3.1 None for the purpose of this report
- 3.4 Dependencies
  - 3.4.1 None for the purpose of this report
- 3.5 Other
  - 3.5.1 None

### 4 Financial Implications

- 4.1 There are no specific financial implications arising from this report.
- 4.2 **Section 151 Officer's comments:** None arising from the contents of this report.

### 5 Legal Implications

- 5.1 There are no specific legal issues arising from this report
- 5.2 **Legal Officer's comments:** none arising from this report

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### 6 Policies, Plans & Partnerships

6.1 **Council's Key Priorities:** The following Key Priorities are engaged:

6.1.1 Effective Council

6.2 **Service Plans:** The matter is not included within the current Service Delivery Plan.

6.3 **Climate & Environmental Impact of recommendations:**

6.4 **Sustainability Policy & Community Safety Implications:** One of the key objectives of the Working Group is to ensure public safety on the Downs and enjoyment for all users.

6.5 **Partnerships:** It is suggested that the Downs Byelaw Working Group invites key stakeholders to participate in the process as required.

### 7 Background papers

7.1 The documents referred to in compiling this report are as follows:

**Previous reports:**

- Work Plan Items 2022 – 7 November 2022

**Other papers:**

- None